

# 2013-14 Transformation & Resources Committee Work Programme

| Key Activities                                                 | Lead Member / Officer | Reason for Review   | May 2013 | June 2013 | July 2013 | Aug 2013 | Sept 2013 | Oct 2013 | Nov 2013 | Dec 2013 | Jan 2014 | Feb 2014 | Mar 2014 | April 2014 | Outcome |
|----------------------------------------------------------------|-----------------------|---------------------|----------|-----------|-----------|----------|-----------|----------|----------|----------|----------|----------|----------|------------|---------|
| <b>Committee Dates</b>                                         |                       |                     |          |           | Tues 30th |          | Mon 23rd  |          | Wed 6th  | Wed 4th  | Wed 29th |          |          | Mon 14th   |         |
| <b>Scheduled Reviews</b>                                       |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
| ICT Strategy                                                   | Tony Glew             | Requestd by members |          |           |           |          |           |          |          |          |          |          |          |            |         |
| Review of Shared Services                                      | Joe Blott             | Requestd by members |          |           |           |          |           |          |          |          |          |          |          |            |         |
| Review of process for handling Freedom of Information requests | Surjit Tour           | Requestd by members |          |           |           |          |           |          |          |          |          |          |          |            |         |
| Review of sickness absence process                             | Chris Hyams           | Requestd by members |          |           |           |          |           |          |          |          |          |          |          |            |         |
| <b>Potential Reviews</b>                                       |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
|                                                                |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
|                                                                |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
| <b>Reports Requested</b>                                       |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
|                                                                |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
|                                                                |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
| <b>Standing Items</b>                                          |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
| Performance Dashboard                                          |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
| Financial Monitoring                                           |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
| Policy Update                                                  |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |
| Special Budget meeting                                         |                       |                     |          |           |           |          |           |          |          |          |          |          |          |            |         |